

Board of Education Meeting
Memorial School
April 22, 2010
7:00 p.m.

1. Dean Casper called the meeting to order at 7:05 p.m., at Memorial School. Call to order
2. Roll Call – Board members present at the roll call were Jack Carey, Amy Connolly, John Malloy, Denis Ryan, Donna Framke, Julie Jackson and Dean Casper. Also present were Dr. Marion Hoyda, Superintendent; Denise Bettenhausen, Assistant Superintendent; Mark Schilling, Director of Business Services; Nancy Schwab, Director of Curriculum; Scott Slager, Director of Buildings & Grounds; and Laura Bachman, recording secretary. Roll Call
3. Under the Superintendent’s Report, the following items were mentioned: Supt’s Report
 - Dr. Hoyda reported on the Math Challenge Awards and the Young Authors Awards.
 - District 146 recently held an English Language Learning Family Reading night and it was well attended. Informational sessions taught parents how to read and interact with children to encourage best practices in reading and oral proficiency. Parents looked at books and read to their children in English and also in their native language.
 - School District has received notice of Financial Recognition from the State. The notice stated that “given the economic difficulties school districts are facing, the State Board realizes this is a significant accomplishment.” School District 146 issued a press release with this good news.
 - FOIA Requests
 - On April 1, 2010, Amanda Jacobs, Assistant Editor for the Frankfort Station/Mokena Messenger, requested budget revenues and expenditures for 08-09. All information requested was sent.
 - On April 1, 2010, Kate McCann, SouthtownStar Reporter requested a copy of any operating lease agreements between School District 146 and Innovative Modular Solutions in the last three years along with records of all bills paid to Innovative Modular Solutions in the last three years.All deadline dates for all FOIA requests were met.
 - Under condolences, Dr. Hoyda reported that Teri Krembuszewski’s mother passed away. Teri is a Special Education teacher at Central. Dr. Hoyda extended deepest sympathies to Teri and her family.
 - Under celebrations, Wendy Perry, ELL teacher at Kruse, delivered a healthy baby boy on April 19th and Lauren Kilstrom delivered a baby boy on April 17th.
 - Dr. Hoyda talked about Jodie Blanco, a speaker that presented information on bullying to students at Central Middle School. Ms. Blanco spoke of the

experiences she had with bullying when she was a teenager and how those experiences affected her in life. Ms. Blanco also did a presentation for parents in the evening. The Board's attorney, Terry Hodges, was present at the Board meeting and addressed the "bullying" issue and spoke about the presentation. Terry Hodges spoke on the trends of Bullying, and the issues of intimidation and harassment. She also touched on how cyber computer related issues appear to be exacerbating the situation. The attorney talked about the growing legal issues and liabilities of the district related to bullying and the seriousness of it all. She also talked about gender issues, inequities of disciplining students, due process and punishment that fits the crime. Terry Hodges stated that there must be open and honest discussions between parents and teachers about roles and responsibilities of all constituents. Many Districts have created parent/teacher advisory groups. Districts should be sure that information on bullying is updated in the student handbooks and policies implemented.

4. Under Board Members' reports, Dean Casper announced the retirement of Superintendent, Dr. Marion Hoyda, effective June 30, 2011. Dean Casper reported that with this advance notification from Dr. Hoyda, the Board has developed a plan to search for her replacement. As a first step in the search, the Board of Education will seek applications immediately from qualified candidates currently employed by District 146. Interested candidates will be asked to submit a cover letter of interest, three letters of reference (written within the last two years), proof of administrative certification and superintendent endorsement in Illinois and updated official transcripts. All information should be submitted to Laura Bachman, Board Secretary, no later than 3:00 p.m. on Friday, May 14, 2010. A decision will be made by the Board by July 1, 2010.

Dean Casper thanked Dr. Hoyda for her service and her accomplishments to date in the District. Dr. Hoyda stated that she could not have scripted a better District in which to work and retire in.

5. Under Citizens' Requests to Address the Board on Non-Agenda Items, there were none.
6. Union Report – None
7. Closed session was moved to the end of the end agenda for time purposes.
8. Under action items, Amy Connolly motioned that the Board of Education approve consent agenda action items 9.1 through 9.5.4 as presented. John Malloy seconded the motion. Roll Call revealed the following vote: AYES: Carey, Connolly, Malloy, Framke, Jackson, Casper. NAYES: None. ABSTAIN: Denis Ryan. Motion carried.

Items approved in the consent agenda included:

- Minutes from Regular Board meeting of Regular Meeting of March 30, 2010, and Special Meeting of April 6, 2010
- Closed session minutes of Regular Board meeting March 30, 2010
- Destruction of closed session tape from Regular meeting of September 25, 2008
- Financial Items:

Approval of
Consent
Agenda

- Proof of cash/Statement of position all funds, March 2010
- April 2010 Statement of Position
- April Bills
- Estimated April Payroll
- Actual March 2010 Payroll
- Activity Account Funds (3/16/10 through 4/15/10)
- Personnel items approved
 - Certified Staff HR Transactions:
 - Retirement Approved: Ginny Koepel, June 2010
 - Hirings: Amy Armstrong, Jessica Boccia, Diane Burke, Colette Emmick, Julie Hansen, Dan McLaughlin, Kimberly Reif, Anne Wartman, Alice Cahill, Caryn Carlson, Missie Ciabattari, Amy Heitman, Wendy Perry, Amanda Sigourney, Kim Stacey-Hazucka, Rebecca Bauman, Nicole Brozovic, Jaime Calusinski, Beth Collins, T.J. Dexter, Linsey Fera, Debra Fitzgerald, Megan Geiss, Roger Hagen, Larkin Kinsella, Joe Mihovilovich, Kristen Salwierak, Karen Smyth, Phil Vadeboncoeur, Pat Wintercorn-Engel, Teresa Bullington, Amy Geitman, Mary Crowley, Melissa Davis, Andrea Beaty, Dan McLaughlin, Karyn Kitley and Kori Springer
 - Educational Support Staff HR Transactions: Retirement approved, Joe Hutchcraft, effective July 30, 2010
 - Approval of Resolution for Honorable Dismissal of full time educational support personnel employees:

Ruba Abusaad	Kruse
Vicky Derbas	Central
Kristin Grande	Central
Char Raines	Fulton
Ashley Seritella	Central
Lori Spee	Kruse

- Approval of Resolution for Non-Reemployment of Part Time Educational Support Personnel employees:

Name	Position	School
Barrett, Cheri	Para-Pro	Memorial
Berg, Fania	Para-Pro	Central
Brennan, Michelle	Para-Pro	Memorial
Cardella, Nicole	Para-Pro	Central
Carvajal, Zinna	Para-Pro	Kruse
Creed, Michelle	Para-Pro	Fierke
Duggan, Mike	Para-Pro	Memorial
Goyola, Marie	Para-Pro	Fulton
Hasman, Maria	Para-Pro	Fierke

Name (Continued)	Position	School
Hess, Amber	Para-Pro	Central
Hudak, Janet	Para-Pro	Memorial
Jones, Kristy	Para-Pro	Central
Lanenga, Rebecca	Para-Pro	Central
Meyers, Susan	Para-Pro	Kruse
Palmer, Cynthia	Para-Pro	Fulton
Pettenon, Beth	Para-Pro	Fierke
Pulice, Helen	Para-Pro	Memorial
Pulice, Stephanie	Para-Pro	Kruse
Schroedle, Margaret	Para-Pro	Central
Szynal, Dolores	Para-Pro	Memorial
Thornton, Jill	Para-Pro	Memorial
Wicks, Theresa	Para-Pro	Fulton
Zegar, Saher	Para-Pro	Memorial
Cirillo, Barb	0-3 Parent Home Educator	Fulton
Cronin, Kimberly	Tutor	Fierke
Czajkowski, Laura	Tutor	Fierke
D'Adam, Joan	Tutor	Memorial
Fleming, Barbara	Tutor	Fulton
Forst, Kathleen	Tutor	Kruse
Gonzalez, Laura	Bil Par Res – Span	Fulton
Hogan, Karen	Tutor	Memorial
Jacobson, Paula	Tutor	Fulton
Jarrar, Mona	Bil Par Res –Arab	Fulton
Lavin, Patricia	Tutor	Fulton
Lee, Robert	Tutor	Fulton
LeMonier, Kristin	Tutor	Fulton
Loffredi, Karen	Tutor	Memorial
Luzzo, Janine	Tutor	Memorial
Mayer, Regina	Tutor	Fierke
Michuda, Anna	Tutor	Kruse
Minarik, Alisa	Tutor	Fulton
Nelson, Matthew	Tutor	Kruse
Nolan, Donna	Tutor	Kruse
O'Brien, Sandra	Tutor	Fulton
Osterman, Sharon	Tutor	Fierke
Oziemkowski, Joanna	Tutor	Fierke
Peters, Barbara	Tutor	Fulton
Ross, Anna	Tutor	Memorial
Ryan, Colleen	EL Clerk	Ad Center
Schultz, Janet	Tutor	Fulton
Van Ryn, Lauraine	Tutor	Kruse
Vernam, Karen	Tutor	Kruse
Walsh, Treacy	Tutor	Memorial
Welser, Therese	Tutor	Memorial
Wheeler, Helen	Tutor	Kruse

9. The Policy & Governance Committee met on March 11th to review several revised policies. Board members were given the policy revisions as a first read at the March 30th Board meeting and this month it is up for the Board's approval.

Approval of
 Revised
 Policies

Jack Carey motioned that the Board of Education approve the revised policies presented with the exception of policy 7:50 in which the District would like to research further. John Malloy seconded. Roll Call revealed the following vote:

AYES: Carey, Connolly, Malloy, Ryan, Framke, Jackson, Casper. NAYES: None.
Motion carried. The revised policies were approved.

10. Transportation bids were received on April 14th for regular and special education transportation. Mark provided the Board with a bid summary of the three companies that submitted bids. The three respondents include Illinois Central School Bus, Cook Illinois – Illinois School Bus, and Sunrise Southwest LLC. Mark Schilling stated that he is in the process of following up on reference checks and other bid information to make a determination on who is the lowest responsible bidder. Here are the results:

Regular Transportation Bids

- Illinois Central School Bus \$1,976,016
- Cook Illinois – Illinois School Bus \$2,006,760
- Sunrise Southwest LLC \$2,079,324.24

Special Needs Transportation Bids

- Illinois Central School Bus \$1,238,100.32
- Cook Illinois – Illinois School Bus \$1,425,938.64
- Sunrise Southwest LLC \$1,450,323.64

Mark asked that the Board give him additional time to interpret all information received on the three bus companies so that a well, informed recommendation can be made at next month's meeting. The Board agreed with waiting for the recommendation until the May Board meeting.

11. Ron Giles gave a quick update on the progress of the Memorial construction project. The bid opening for the Memorial renovation construction project took place on April 16th with twelve bids received. DLA provided the District with a spreadsheet listing the twelve companies along with their base bids and alternate bid amounts. Ron Giles reviewed the list of alternates for the Board. Scott Slager assessed all references and financial data on the low bidders for a final recommendation. Scott Slager stated that all bids came in under the projected costs. Scott reviewed all information with attorney James Levi. Scott Slager stated that the education of students at District 146 has been and remains the highest priority of the district. Since the Memorial School construction project is to be completed under a very short, tight timeline, due diligence is required of the District in recommending a responsible low bidder. In checking of references, the same questions were asked of all construction companies. Based on the results of reference checks, Scott Slager stated that he found R.L. Sohol General Contractor, Inc., a non-responsible bidder. Mark Schilling concurred with Scott's recommendation. If the Board does not approve R.L. Sohol as the lowest responsible bidder, the possibility of legal action by R.L. Sohol exists.

Memorial
Construction
Project

The Board determined which alternates they wanted to include in the bid information. The list of possible alternates is as follows:

- Alt 1 – Bathroom
- Alt 2 – Windows in Media
- Alt 3 – Finish Both Sides of Screen Wall (Not approved)
- Alt 4a – Clean/Repaint Fascia

- Alt 4b – Replace Fascia (Not approved)
- Alt 5 – Building Sign
- Alt 6 – Sealcoat
- Alt 7 – Inside Water Pipes
- Alt 8 – Underground Utility Work
- Alt 9 – Sewer Work
- Alt 10 – Paint Lockers
- Alt 11 – Fire Hydrant
- Alt 12 – Window Blinds
- Alt 13 – Play Set

The Board was in agreement that all alternates, with the exception of Alternate 3 – finishing Screen Wall, and Alternate 4b – replacing Fascia, should be included in the bid approval. The four lowest bids, including base plus alternates, are as follows:

- R.L. Sohol, \$2,403,300
- Henry Bros., \$2,472,600
- Segalos, \$2,482,210
- Poulos, \$2,487,400

After discussion, Dean Casper motioned to hereby move that the Board of Education move to declare R.L. Sohol a non-responsible bidder for the Memorial Construction project based upon the reasons stated by the construction committee and move to award the contract and alternate bids to Henry Bros., as the lowest responsible bidder. Jack Carey seconded. Roll Call revealed the following vote: AYES: Carey, Connolly, Malloy, Ryan, Framke, Jackson, Casper. NAYES: None. Motion carried.

12. The bid hearing for the Memorial asbestos removal occurred on April 16th. Two bidders responded out of seven contacts. The results are:

- Angel Abatement – Base Bid \$38,900, Alternate Bid \$10,600 for bathrooms
- Universal – Base Bid \$67,000, Alternate Bid \$2,400 for bathrooms

Donna Framke motioned that the Board of Education approve the base bid from Angel Abatement for Memorial Asbestos removal in the amount of \$38,900 and \$10,600 for the Alternate bid for bathrooms as presented. John Malloy seconded. Roll Call revealed the following vote: AYES: Carey, Connolly, Malloy, Ryan, Framke, Jackson, Casper. NAYES: None. Motion carried.

13. Preferred Meals presented its renewal and increase costs to the District for vended meal services during the 2010-11 school year based on the CPI index of 1.9%. This increase would bring the unit cost of a meal to \$1.85, an increase of approximately 4 cents per meal from the 2009-10 school year. Clare Keating was present at the meeting. She spoke about the food trials going on at Fulton School. Preferred Meals is increasing their whole grain, serving two vegetables, and one serving of fruit every day and decreasing the amounts of sodium in the food. They are keeping track of the leftovers/throw outs and plan to do a survey as they run through the second cycle.

Memorial
Asbestos
Removal

Vended Meal
Service
Renewal

Donna Framke motioned that the Board of Education approve the contract renewal agreement with Preferred Meals at a cost of \$1.8454 per meal for the 2010-11 school year as presented. Jack Carey seconded. Roll Call revealed the following vote: AYES: Carey, Connolly, Malloy, Ryan, Framke, Jackson, Casper. NAYES: None. Motion carried.

14. In past years, District 146 and the Regional Institute for Scholastic Excellence (R.I.S.E.) have entered into an agreement for an alternate education program that is available on an as needed basis. Should the need arise, a District 146 student would be able to apply for acceptance to R.I.S.E. instead of being suspended for a longer term or expelled.

R.I.S.E.
Agreement

John Malloy motioned that the Board of Education approve the agreement with the Regional Institute for Scholastic Excellence (R.I.S.E.) for the 2010-11 school year. Amy Connolly seconded. Roll Call revealed the following vote: AYES: Carey, Connolly, Malloy, Ryan, Framke, Jackson, Casper. NAYES: None. Motion carried.

15. The architect report was previously covered along with agenda item 9.8, the approval of the Memorial construction bids.

16. Scott Slager received nine bids on the seal coating project for Fierke and Kruse parking lots. With a bid of \$11,804.20 for the seal coating of both schools, Denler, Inc., came out as the lowest bidder. Since this amount is below the required amount needing Board approval, Scott reported that he moved forward with the project and will contact Denler, Inc., so the work can be scheduled. The highest bidder was C.E.O. Seal Coating at \$20,342. Board members received a summary of all bids received.

Seal Coating
Fierke/Kruse

17. Scott Slager reported on the need for additional outside storage space at Kruse and Fierke to house snow equipment and flammable items at each of the schools, comparable to the storage sheds at Central Middle School. Currently the equipment is stored in flame proof cabinets near the boiler rooms but that is not the best solution for that type of equipment. Scott stated that there is money in the budget to cover the expense which he anticipates will cost approximately \$30,000. Scott wanted to move forward with bidding out the project. The Board agreed that Scott should start the bidding project on the storage sheds.

Additional
Storage Sheds
Kruse/Fierke

18. Scott Slager reported that he met with District 146 officials and Tinley Park Village officials, as well as representatives from Mid-Con Hospitality Group on April 14th to try to finalize discussion on Central Middle School becoming a site for overflow parking for the Tinley Park Convention Center on specified dates. Several issues have reviewed by the Board's attorney, James Levi, such as the logistics of the shelter, safety/liability issues, and also the responsibility of the upkeep of the shelter. Discussion ensued on security of the shelter, how the style of shelter is to be transparent, signage, no lighting in the shelter, no advertisements on the shelter, attendant must be present to ensure cars park in the appropriate spaces, and traffic flow. The Village will provide and maintain the shelter. Scott Slager reported that this will be treated the same as a facility use, so the Facility Use Form will have to be completed for each date the Convention Center wishes to use the parking lot. The

TP Convention
Center
Overflow
Parking
Agreement

Quarterly
Transportation
Report

cost for the use of the parking lot was determined by Scott Slager and Mark Schilling and was agreed upon at \$72 per day.

19. Mark Schilling gave the Board a quarterly transportation report. The information contained in the report is provided weekly by each of the schools. Recently there were problems with wrong dates on bus video tapes but that has since been corrected. There have been a few instances where the two camera system was not operating properly. This report helps administrators learn about transportation related problems as they occur so they can be addressed immediately. Principals and administrators are concerned because they don't know find out the video isn't working until they need to view one. Board members asked if the District can institute a spot check to determine the frequency of the problem. Mark Schilling will follow up on this request.

20. School Board policy requires a quarterly investment report. Mark Schilling provided the Board with a list of investments by maturity date and a portfolio summary. Board policy investment objectives focus on the concepts of safety of principal, liquidity, rate of return and diversification. This quarter's report shows a portfolio with a total value of \$42,602,932.01. The portfolio of investments is made up of two different types of investments. Certificates of deposit represent 51.22% and money market investments in the Illinois School District liquid asset fund make up the remaining 48.78%. Mark reported that government agency obligations are marketable securities that can be liquidated to respond to any unexpected cash flow requirements.

Quarterly
Investment
Report

The District's time and dollar weighted average portfolio yield is 0.85%. The low interest rate environment and the opportunity to generate a higher yield is severely limited. Mark stated that he has exercised caution in the investing while matching maturities to cash needs and is seeking the high point of the yield curve whenever possible.

21. District 146 receives three grants that support the work in curriculum development. Nancy Schwab reported on the grants that provide funding in the areas of curriculum, instruction and assessment:

Grant Funding
for Curriculum

- Title II – Improving Teacher Quality \$ 18,000
- Supplemental State Aid \$ 25,000
- Reading Improvement Block Grant \$ 2,600

Title II provides funds to pay for the use of consultants to improve teaching and learning. These funds are spent directly on the use of experts in the content areas

Supplemental State Aid permits the District to continue work with consultants, experts in the field, and to be spent on School Improvement, data analysis and improving the teaching of reading and mathematics.

The Reading Improvement Block Grant provides funds for a consultant to work directly with all reading specialists. District funds are used to complete the work of the curriculum committees and those curricular areas that are not part of NCLB. District funds are also utilized to provide workshops for teachers and administrators.

22. The Regional Office of Education completed its compliance visit at District 146. A summary report of their findings was received on April 7th. The report was divided into four areas: 1) Commendations, 2) School Evaluation Probe, 3) Staff Certification, 4) Health Life Safety. Nancy Schwab developed the response to the ROE addressing the compliance probes issues and provided all Board members with a copy.

ROE
Compliance
Visit Report

23. Dr. Hoyda reported that the Board has been working on finalizing their goals. Board members asked that their goals be published in the Annual Report that will be going out to the community in May/June.

Board Goals

Amy Connolly also stated that the Board goals are still a work in progress and must be further defined by listing action items to each and measurements that will challenge the administration.

24. Under communications & correspondence, a thank you card was received from Suzanne and Joel Hopman.

Comm/Corresp

25. Donna Framke motioned to move the meeting to closed session to discuss:

Closed Session

- **Personnel** – The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. 5 ILCS 120/2(C) (1& 2)
- **Labor Matter** – Collective negotiating matters between the public body and its employees concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(C) (2)
- **Leasing** – The leasing of real property

John Malloy seconded the motion. Roll Call revealed the following vote: AYES: Carey, Connolly, Malloy, Ryan, Framke, Jackson, Casper. NAYES: None. Motion carried.

26. The meeting moved to closed session at 9:45 a.m.

27. Dean Casper brought the meeting back to open session at 10:25

28. Donna Framke motioned to adjourn the meeting. Dean Casper seconded. All Board members indicated their approval by saying Aye. The meeting adjourned at 10:26 p.m.

Adjournment

Attest

Board President

Board Secretary

Date